# JUDICIAL INFORMATION SYSTEM COMMITTEE

## April 28, 2023
## 10:00 a.m. to 12:00 p.m.
## Online Zoom Meeting

## Minutes

**Members Present:**
Justice Barbara A. Madsen, Chair
Judge Scott K. Ahlf
Ms. Mindy Breiner
Mr. Joseph Brusic
Mr. Donald Graham
Judge John Hart, Vice-Chair
Mr. Frank Maiocco
Judge David Mann
Ms. Barb Miner
Judge Robert Olson
Ms. Paulette Revoir
Mr. Dave Reynolds
Ms. Dawn Marie Rubio
Ms. Margaret Yetter

**Members Absent:**
Mr. Derek Byrne
Judge Kathryn Loring
Chief Brad Moericke

**AOC Staff Present:**
Mr. Kevin Ammons
Mr. Robert Anteau
Ms. Brittanie Collinsworth
Mr. Kevin Cottingham
Ms. Vonnie Diseth
Mr. Arsenio Escudero
Mr. Moustafa Ibrahim
Mr. Sriram Jayarama
Mr. Jamie Kambich
Mr. Mike Keeling
Mr. Combiz Khatiblou
Mr. Dirk Marler
Mr. Dexter Mejia
Ms. Aryn Nonamaker
Ms. Michelle Pardee
Ms. Anya Prozora
Mr. Chris Stanley
Mr. Garret Tanner
Ms. Natalia Veiga Zonatto

**Guests Present:**
Ms. Laurie Garber
Mr. Enrique Kuttemplon
Mr. David Lewis
Mr. Allen Mills
Ms. Heidi Percy
Mr. Christopher Shambro
Mr. Marty Young

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## Call to Order, Approval of Meeting Minutes & Welcome of New JISC Member

Justice Barbara Madsen called the Judicial Information System Committee (JISC) meeting to order at 10:04 a.m. This meeting was held virtually on Zoom.

Justice Madsen formally welcomed Judge David Mann, the new JISC member representing the Court of Appeals; Judge Mann is with COA Division I and replaces Judge Beth Andrus on the Committee.

Justice Madsen asked if there were any changes or additions to be made to the February 24, 2023 meeting minutes. Hearing none, the meeting minutes were approved as written.

## Welcome New AOC Member – Robert Anteau, PMO/QA Section Manager (ISD)

Ms. Vonnie Diseth introduced Robert Anteau, the new manager for ISD's Project Management Office & Quality Assurance section (PMO/QA). Mr. Anteau brings with him over twenty years of IT and project management experience in both the public and private sector. He began work with AOC at the beginning of April, and fills the vacant position previously held by Mr. Kevin Ammons.

## 21-23 JIS Budget & 23-25 IT Decision Packages Update & 23-24 Supplemental Budget Process

Mr. Chris Stanley provided a brief 21-23 budget and JIS 23-25 decision packages update. The Legislature passed the final budget for the 23-25 biennium. In total, $45.1 million was requested; $33.9 million was funded, which is a monumental success for the Judicial Branch. One of these decision packages was the request to bail out the JIS account and fully fund Judicial Branch IT infrastructure. This funding is an ongoing deposit of approximately $10 million each year. Mr. Stanley noted that prior to the budget being passed, the JIS account was projected to have a negative balance of $-9.7 million at the end of June 2023. The funding in the 23-25 budget erases that deficit (setting the JIS account to $0) and replaces $10 million a year in lost revenue with General Fund monies.

Some of the decision packages received partial funding. One such package was to modernize the Cyber Security Program; funding was given for equipment but not for additional dedicated staff. Additionally, two decision packages did not get funded: continuing the External Equipment Replacement Program and replacing the Supreme Court Opinion Application.

AOC is being the process for the 2024 supplemental budget; a notification will further details will be sent out in the coming weeks. Supplemental budget requests are for tactical fixes and emergency needs only.

## Review of Bills Impacting JIS Systems

Mr. Kevin Ammons reviewed two legislative bills which have been signed into law that will have significant impacts to JIS systems. These bills concerned protections for domestic violence victims (HB 1715), and establishing a Hope Card program for protection orders (HB 1766). HB 1715 will require numerous code changes across superior and CLJ systems. The work relating to HB 1766 is still being determined as more details are required in relation to the scannable component of the cards.

A full report on the 2023 Legislative Session was also provided in the meeting materials for member reference.

## Decision Point: Proposed Changes to GR 15

Mr. Kevin Cottingham provided an overview on some proposed changes submitted by the Data Dissemination Committee to General Rule 15 (GR 15) – Destruction, Sealing, and Redaction of Court Records, section (c)(4) and section (d). The DDC suggested changes to GR 15 that clarify statutory protections for sealed juvenile records contained within Washington's Judicial Information System. The proposed additions were largely commentary, and were intended to make no substantive change to the effect of the rule as it currently stands. Mr. Cottingham outlined the specific wording changes and reason for each change.

Justice Madsen then asked if there was a motion to approve the DDC's proposed changes to GR 15.

**Motion: Judge John Hart**

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I move that the JISC approve the Data Dissemination Committee's (DDC) proposed changes to GR 15 with the associated cover sheet and that it be filed with the Supreme Court Rules Committee for approval.

**Second: Ms. Dawn Marie Rubio**

**Voting in Favor:** Judge Scott Ahlf, Ms. Mindy Breiner, Mr. Joseph Brusic, Judge John Hart, Judge Kathryn Loring, Justice Barbara Madsen, Mr. Frank Maiocco, Judge David Mann, Ms. Barb Miner, Judge Robert Olson, Ms. Paulette Revoir, Mr. Dave Reynolds, Ms. Dawn Marie Rubio, Ms. Margaret Yetter

**Opposed:** None.

**Abstaining:** Mr. Donald Graham

**Absent:** Mr. Derek Byrne, Judge Kathryn Loring, Chief Brad Moericke

The motion passed. The proposed changes will be filed with the Supreme Court Rules Committee for approval.

## Decision Point: Prioritize ITG 1308 – Integrated eFiling for Odyssey DMS Superior Courts

Mr. Ammons gave a brief update on the progress of ITG 1308 – Integrated eFiling for Odyssey DMS Superior Courts. A request was created in December 2020 to implement Tyler Technologies' eFiling service in all Superior Courts using Enterprise Justice and the Enterprise Justice Document Management System (DMS). A 23-25 budget decision package was submitted and approved by the JISC in August 2022 and was funded by the Legislature last in April 2023. The ITG now needs to be prioritized relative to other requests approved by the JISC in order to inform the scheduling of this work when funding and resources are made available. AOC proposes this ITG be prioritized as JISC priority #4.

Justice Madsen then asked if there was a motion to approve the prioritization of ITG 1308.

**Motion: Ms. Margaret Yetter**

I move that the ITG Request #1308 be prioritized as JISC priority #4.

**Second: Judge Scott Ahlf**

**Voting in Favor:** Judge Scott Ahlf, Ms. Mindy Breiner, Mr. Joseph Brusic, Mr. Donald Graham, Judge John Hart, Judge Kathryn Loring, Justice Barbara Madsen, Mr. Frank Maiocco, Judge David Mann, Ms. Barb Miner, Judge Robert Olson, Ms. Paulette Revoir, Mr. Dave Reynolds, Ms. Dawn Marie Rubio, Ms. Margaret Yetter

**Opposed:** None.

**Absent:** Mr. Derek Byrne, Judge Kathryn Loring, Chief Brad Moericke

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The motion passed. ITG 1308 will be prioritized as JISC priority #4.

## Present and Future State of Person Records

Mr. Dexter Mejia gave a presentation on the present and future state of person records. Incomplete, inaccurate, and improperly matched person records are on the rise due to a variety of factors (e.g.: use of different case management systems, over and under-matching of person records, etc.). These issues impact the integrity of person records and individual case histories, creating risks in the judicial officer's ability to make decisions about a case or person. Fixing these complex issues are time consuming, often requiring collaboration with the courts to investigate and/or to make changes to a record or programmatic changes to systems. More analysis is required due to the complexity and impact to the JIS portfolio and potentially to the local systems. Mr. Mejia outlined specific problem areas, provided examples of different issues in JABS, and provided next steps.

He stressed that further analysis on this matter is required, including putting together a supplemental budget request for contract professional services to conduct detailed analysis and solutioning, as well as requesting additional AOC resources for corrective maintenance.

## JIS Priority Project #1 (ITG 102): Courts of Limited Jurisdiction – Case Management System (CLJ-CMS)

### CLJ-CMS Project Update

Mr. Garret Tanner provided an update on the CLJ-CMS project; he reminded the Committee of the Pilot courts go-live delay and the project team's next steps going forward, including completing legacy data exchanges with justice partners, resolving outstanding issues, and reviewing go-live tasks and assumptions to identify a new date for Pilot courts go-live. Solution Validation was successfully completed in mid-March; a number of issues were raised and identified and the project team is working with the vendor to address those issues. Tyler is scheduled to deliver a core release for Enterprise Justice in June, which is expected to resolve most of the outstanding issues. There will be at least one additional release following this to resolve any remaining outstanding issues.

Mr. Tanner then gave details on recent eFiling and CMS activities, project outreach, and other work in progress; he then highlighted updates to the project issues and risks.

### Quality Assurance Assessment Report

Mr. Allen Mills, with the project's QA vendor Bluecrane, provided an overview of the March QA Assessment Report for the CLJ-CMS project. The full report can be found in the JISC meeting packet.

## Data Dissemination Committee (DDC) Report

The Data Dissemination Committee did not meet this month, as there were no new agenda items.

## Meeting Wrap Up & Adjournment

Justice Madsen adjourned the meeting at 11:49 a.m.

## Next Meeting

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**The next meeting will be June 23, 2023, via Zoom from 10:00 a.m. to 12:00 p.m.**

## Action Items

| | Action Items | Owner | Status |
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